

Village of Windsor - Election Worker Application



Name: _____

Address: _____

Phone: _____ Email Address: _____

Occupation: _____ If retired, previous occupation: _____

Have you ever been an Election Worker (check one): No Yes*

*If Yes, where and when: _____

Are you Qualified to Vote (check one): No Yes

(Qualifications: U.S. Citizen, resident of Dane County, at least 18 years of age, not currently serving a sentence including probation or parole for a felony conviction, and not otherwise disqualified from voting.)

The following are positions available on Election Day. Please place a check in the box indicating your willingness to work that position. Attendance at trainings is also required.

Position	Brief Description	Check if interested in position
Poll Book/Registration	Register voters, check in voter and issue number using Electronic Poll Books. Accuracy, efficient typing skills and attention to detail is required.	
Ballot Table	Hand out correct ballot to voters as indicated on number slip.	
Process Absentee Ballots	Check envelopes for accuracy, open envelopes and place absentee ballots into voting machine. Includes standing in line.	

Hours: Polls are open 7:00 a.m. to 8:00 p.m. Election workers are offered a shift of either 6:30 a.m. to 1:30 p.m. or 1:30 p.m. to close (typically 9:00 p.m.; potentially later for larger elections).

Shift preference (check one): 6:30 a.m. to 1:30 p.m. 1:30 p.m. to Close Either

Are you interested in training to serve as an Election Chief? Yes No

Note: Every effort will be made to accommodate the above preferences but the Clerk will assign as needed.

Disclaimer and signature: I certify that I am a U.S. citizen, at least 18 years of age, a resident of Dane County and not a convicted felon. I certify that all the answers in this application are true, and I agree that any misstatements or omissions of act will cause forfeiture on my part of rights to employment in Windsor.

Applicant Signature

Date

Please refer any questions and return application to: Clerk, clerk@windsorwi.gov or 608-888-0066